

Quick Reference Guide

Here are all the areas of financial planning and products covered by the sections of PPOL's comprehensive solution – The **Smarter Suitability®** Report Builder

Section	Areas / Products Covered	
Executive Summary	<ul style="list-style-type: none"> Optional summary 	<ul style="list-style-type: none"> Automatically populated
Introduction	<ul style="list-style-type: none"> Individual, corporate or review Background and objectives Basis of advice Meeting date chronology Other areas discounted 	<ul style="list-style-type: none"> Attitude to risk (investment) Attitude to risk (mortgage) Attitude to risk (protection) Capacity for loss Investment knowledge/experience
Investment Strategies	<ul style="list-style-type: none"> Individual funds Model portfolios DFM 	<ul style="list-style-type: none"> Structured products Property & land purchases Target date funds
Investment Review Actions	<ul style="list-style-type: none"> Internal switch to individual funds Internal switch to model portfolios Surrender Bed & NISA Retain Retain & top up 	<ul style="list-style-type: none"> Capital gains tax calculation + personalised illustration Chargeable event calculation + personalised illustration Share class conversion Re-registration
Investment Review Tax Wrappers	<ul style="list-style-type: none"> Stocks and shares NISA Junior ISA OEICs Unit trusts Investment trusts Discretionary management service Unit linked bonds With profit bonds Maximum investment plan Friendly society savings plan NS certificates NS fixed rate bonds NS premium bonds 	<ul style="list-style-type: none"> NS investment bonds Guaranteed growth bond Guaranteed income bond Stock market linked bond Cash ISA Endowment plan Onshore bond (+ in trust) Offshore bond (+ in trust) VCT EIS IHT portfolio service Exchange traded funds
Pension Review Product Wrappers	<ul style="list-style-type: none"> Personal pension plan Stakeholder pension plan Group pension plan NEST Retirement income contract SIPP SSAS 	<ul style="list-style-type: none"> Defined benefit Executive pension Section 32 buyout plan AVC FSAVC Occupational money purchase
Investment Proposition Recommendation	<ul style="list-style-type: none"> Investment administration – wrap, platform or direct Mandate – advisory, discretionary or a mix Investment research – which elements 	<ul style="list-style-type: none"> Strategy – model portfolio, DFM, MOM, etc Asset allocation – in-house, outsourced Investment style – active, passive

Investment Recommendation	<ul style="list-style-type: none"> • Onshore investment bond • Offshore investment bond • Junior ISA • NISA • NISA transfer • Exchange traded funds • Unit trust • OEIC 	<ul style="list-style-type: none"> • General investment account • Investment trust • Maximum investment plan • Endowment plan • Friendly society savings plan • VCT • EIS • IHT portfolio service
Pension Recommendation	<ul style="list-style-type: none"> • Personal pension plan • Stakeholder pension plan • Group pension plan • Occupational money purchase • Workplace pension 	<ul style="list-style-type: none"> • SIPP • SSAS • RATs (Guernsey) • Executive pension • QROPS
Pension Switching Recommendation	<ul style="list-style-type: none"> • Personal pension plan • Stakeholder pension plan • Workplace pension • SIPP 	<ul style="list-style-type: none"> • SSAS • Section 32 buyout • Executive pension • Defined benefits scheme
Retirement Income Recommendation	<ul style="list-style-type: none"> • Flexi-access drawdown pension • Conventional annuity • Short term annuity • With profit annuity • Unit linked annuity 	<ul style="list-style-type: none"> • Uncrystallised funds pension lump sum • Small pots lump sum • Scheme pension
IHT Planning Recommendation	<ul style="list-style-type: none"> • IHT liability • Discretionary trusts 	<ul style="list-style-type: none"> • IHT mitigation • Life insurance in trust
Protection Review & Recommendation	<ul style="list-style-type: none"> • Key person • Decreasing term assurance • Business ownership protection • Level term assurance • Relevant life • Family income bond 	<ul style="list-style-type: none"> • Pension LTA • Whole of life • Pension DTA • PHI – individual • Renewable term assurance • PHI – executive
Mortgage Review & Recommendation	<ul style="list-style-type: none"> • Main residence • Rental property 	<ul style="list-style-type: none"> • Holiday home • Investment property
Immediate Care Recommendation	<ul style="list-style-type: none"> • Immediate care plan 	
Investment Proposition Review	<ul style="list-style-type: none"> • Current investments • Retain/amend investment proposition 	<ul style="list-style-type: none"> • Review investment portfolio • Portfolio drift • Rebalance client portfolio
Appendix	<ul style="list-style-type: none"> • Market outlook • Risk warnings • Property outlook 	<ul style="list-style-type: none"> • Technical notes • Notes on financial products • Fund fact sheets
PPOL Docs Recommendations	<ul style="list-style-type: none"> • Bank & deposit accounts • National savings products • Purchase life annuity • Individual PMI • Group PMI • Group life assurance • Group PHI 	<ul style="list-style-type: none"> • Trustee investment plan • Equity release • ASU protection <p><i>These docs are colour coded templates for easy addition into a wizard generated report</i></p>